



Everett Public Facilities District
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REQUEST FOR PROPOSAL

**Angel Of The Winds Arena
Everett, Washington**

Videoboard System

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Section 1: General

The Vendor is to provide a videoboard system meeting the specifications listed herein for use at Angel Of The Winds Arena in Everett, WA. Angel Of The Winds Arena is owned by the Everett Public Facilities District (EPFD) and is managed by Spectra Venue Management.

Section 2: Videoboard System

Section 2.1: Specifications

SCOPE OF WORK – DESIGN/BUILD

- A. The purpose of this document is to describe the scope of work and options for complete, turn-key videoboard system.
- B. Work under this Contract includes all labor, materials, tools, transportation services, supervision, coordination, etc., necessary to complete the installation of the Scoring, Matrix and Advertising Display Systems as described in this specification. The system will include the following:
 - 1. LED Ribbon: 2.46' high x 695.54' wide
 - 2. LED End Wall: 4.92' high x 95.14' wide
 - 3. Conduit, cables, and connections as required for power and data.
 - 4. Video control system to connect and interact with existing scoreboard.
 - 5. Warranty – Two-year material and labor.
 - 6. Service Agreement – Eight years starting after warranty expires.
- C. Power for the video boards will be provided up to the demarcation point, vendor is responsible to run power from the demarcation point to the video boards.
- D. The Contract also includes:
 - 1. Pre-Installation meetings on site.
 - 2. Verification of dimensions and conditions at the job site.
 - 3. Coordination with other contractors and trades.
 - 4. Development of power and signal raceway information with Electrical Contractor and other responsible trades.
 - 5. Preparation of submittal information.
 - 6. Verification of highest quality LED elements.
 - 7. Verification of pixel spacing and layout.
 - 8. Installation in accordance with contract documents, manufacturer's recommendations, and all applicable code requirements.
 - 9. Initial tests and adjustments, written report, and documentation.
 - 10. Instruction to operating personnel: provisions of manuals.
 - 11. Maintenance services; warranty.
 - 12. Event Attendance as outlined herein.

- E. All documents provided by either the Owner, Operator or Architect are for reference only. All dimensions, weights and layouts are to be confirmed by the vendor, and incorporated into the shop drawings. The vendor is responsible for providing a complete and working system as intended. Any item or items missing on information provided to the vendor does not relieve the vendor from the responsibility of providing what is required for a complete system.

WORK PROVIDED OUTSIDE THIS SPECIFICATION

- A. LED Ribbon is to be attached to a structurally sound fascia. It is not the responsibility of the vendor of this RFP to provide structural support for the ribbon.

DESCRIPTION OF WORK

- A. Coordinate and turnkey of all work associated with the LED ribbon.
- B. Removal of existing backlit advertising fascia panels.
- C. Appearance of all enclosures shall be clean, smooth and high level of quality. All cabinets and enclosures to be structurally sound, include all conduit, cabling and connections as required to complete the system.
- D. LED Video Display to consist of the following major elements:
 - 1. LED Ribbon Display Ring
 - 2. Display control systems
- E. LED Ribbon Board
 - a. Surface mounted ribbon in horseshoe layout around the bowl
 - i. Main Video Display
 - 1. At least 10 mm display measuring 695.54' wide (to be field verified) x 2.46' high.
 - 2. Top of ribbon box sloped.
 - b. Surface mounted ribbon on end wall
 - i. End Wall Display
 - 1. At least 5.9 mm display measuring 95.14' wide (to be field verified) x 4.92' high.
- F. Artwork Creation Package for one year

QUALITY ASSURANCE

- A. Manufacturer and Integrator must have at least 5 years of experience in the design, fabrication and installation of all equipment indicated in this RFP.
- B. Provide corporate financial data for the past three years including bonding capacity.

- C. Provide a list of contacts of installations over the past three years for installations of a similar size and scope projects.
- D. Provide Project Manager by name and resume who will lead the project. Also, please indicate what subcontractors will be used with their experience.
- F. Pre-approved vendors are ANC Sports, Panasonic, Daktronics and Sony Electronics.
- G. To be considered as eligible to submit a Proposal, Vendor must be legally licensed under applicable laws in the State of Washington.

SUBMITTALS

- A. Submit four (4) copies all shop drawings and supporting data to meet the project requirements including all engineering.
- B. All bidders are to submit a finished rendering of each display, and brief specifications of all video equipment proposed.

COMMISSIONING, CLOSEOUT AND TRAINING

- A. The installers are to fully commission all aspects of all of the equipment with the operator's video personnel observing. Operator's video personnel must sign off on the commissioning.
- B. The installers are to provide all Operating and Maintenance Manuals in both hard copy and electronic. All licenses are to be provided as required.
- C. The installer will provide five (5) four-hour sessions of training. These sessions will take place over a two-week period. The training will consist of system operations, and system maintenance.
- D. The installer will attend and train during the first three games.

WARRANTIES AND SERVICE AGREEMENT

- A. The manufacture/installer is to provide a two (2) year parts and labor warranty. If an issue can be handled over the telephone that will lead to fixing the problem quickly, then that is acceptable. Repairs requiring labor on part of the manufacture/installer will be required to respond within 24 hours. Identification and location of the service center or third party will be required.
- B. The manufacturer/installer is to provide an eight (8) year service after the warranty agreement (years 3 – 10). This agreement will cover labor and materials from the end of the warranty to year ten (10).

Section 3: Safety Standards

The videoboard/scoreboard system shall meet or exceed all UL and OSHA safety and quality requirements.

Section 4: Manufacturer

1. The videoboard system shall be manufactured approved above or equal.
2. Approved products named in the specifications are pre-qualified, but are not intended to exclude from consideration an equivalent product of a financially sound, established manufacturer that meets or exceeds all specified requirements and contract conditions.
3. Proposed substitutions must be equivalent in construction, appearance, dimensions and functions, and the manufacturer must have an established reputation in the line of product proposed.
4. Bidders should describe where specifications for material provided differ from these specifications.
5. The Everett Public Facilities District and Spectra Venue Management, whose decision will be final, will determine acceptable equivalents.

Section 5: Information supplied by bidders

5.1 Company Profile

The bidder should provide information about the company, including years of operation and client/employee growth.

5.2 Customer Support

Describe the firm's ability to support the schedule and delivery requirements. Describe the firm's customer support program for resolution of warranty items.

5.3 References

The bidder shall provide a list of at least five (5) references of similar type facilities that have utilized its equipment being proposed within the last five years.

5.4 Costs

The bidder shall provide a list of costs in accordance with Section 2.1: Specifications as applicable.

Section 6: Diversity Inclusion

Introduction Overview:

Spectra Venue Management has a long-standing commitment to diversity and inclusion. We recognize that diversity is an important component of our company's future success, not just as a value, but as a business philosophy central to our operations. As one of the world's leading Facility Management companies, we have a responsibility to reflect the customers and audiences we serve in all aspects of our business. To that end, we are committed to creating a best-in-class model for diversity and inclusion within the industry.

Supplier Diversity:

Spectra Venue Management is committed to providing equal access and meaningful opportunities to all vendors. Our supplier diversity program is designed to maximize the inclusion of minority, women, veterans and small disadvantaged business enterprises and individuals (Diversity Suppliers) in our supply chain. If the supplier is not diverse, they may be asked to report on relevant subcontracting (Tier II) activity with diverse suppliers. Supplier shall submit these reports at the frequency specified by Spectra Venue Management.

Company Ownership:

Is your company publicly or privately held? YES _____ NO _____

If your company is publicly held, please provide the stock symbol that your company's stock is traded under.

Please fill out below as it applies to your company's diversity status:

Women Business Enterprise (>=51% owned and controlled) YES _____ NO _____

Minority Business Enterprise (>=51% owned and controlled) YES _____ NO _____

Veteran Business Enterprise (>=51% owned and controlled) YES _____ NO _____

Other (Specify) _____

If Diverse, is your business certified? YES _____ NO _____

If certified, by which organization/council? _____

Tier II (Subcontracting)

If your company does not have diversity status, please describe how a partnership with a diversity supplier would work. Spectra Venue Management encourages Suppliers to explore all available opportunities to partner with diversity suppliers who offer products and services that are being sought in connection with this RFP. Spectra Venue Management expects any such arrangements to augment, and not duplicate, the responsibilities and efforts of supplier and other suppliers engaged in the provision of the RFP. Please describe your company's efforts with respect to Tier II.

Section 7: Shipment of Product

The schedule of the Videoboard shipment and installation will need to be coordinated with the facility management personnel. The commissioning date of the system shall be no later than September 1, 2022.

Section 8: Acceptance or Rejection of Proposal

The EPFD reserves the right to reject any and/or all Proposals when such rejection is in the interest of the EPFD to reject Proposal of Bidder who has not met the prerequisites of the bid proposal, who has previously failed to perform properly or complete on time contracts of a similar nature; and to reject proposal of Bidder who is, in the opinion of the EPFD, not in a position to perform the contract. EPFD also reserves the right to waive any information, technicalities or irregularities in bidding. Contract will be awarded based on three factors which

are described below. Each factor will be rated and the contract will be awarded (unless all bids are rejected), under normal circumstances, to the bidder receiving the highest number of points. Points will be awarded for Bid Proposals exceeding the minimum standards as described in Bidder's Pre-Qualifications. The EPFD reserves the right, however, to award contract to its best interest or to reject all bids.

Price = 20 Points. The highest number of points in this category will be given to the lowest responsible bid price.

Equipment = 30 Points. Points will be awarded based on the quality, reliability, and overall functionality of the vendor's product.

Capacity = 50 Points. Points will be awarded on the basis of prior experience in performing similar work and the vendor's ability to meet the implementation date required.

Section 9: General Information & Timeline

Contact:

Please keep your contact to Spectra / Angel Of The Winds Arena limited to email so that we can share your responses easily with members of our evaluation group and simply track discussion points.

Please include the name of your company and "Angel Of The Winds Arena Videoboard RFP" in the email subject line of any correspondence (example: Video Company Angel Of The Winds Arena Videoboard RFP).

Spectra / Angel Of The Winds Arena may contact you by phone for clarification on your responses.

All communication should be sent to:

Corey Margolis – General Manager, Angel Of The Winds Arena – Spectra
Corey.Margolis@spectrap.com

Brian Skow – Director of Operations, Angel Of The Winds Arena – Spectra
Brian.Skow@spectrap.com

Curtis Giboney – Technical Services Manager, Angel Of The Winds Arena – Spectra
Curtis.Giboney@spectrap.com

Timeline:

Monday, December 20, 2021	Request for Proposal issued to vendors
Friday, January 7, 2022	Last day for clarification questions
Friday, January 14, 2022	Responses from vendors due at 4:00 PM Pacific
Friday, January 21, 2022	Notification to vendors on contract award (time TBD)

Proposal Instructions:

Sealed bid proposals will be received at the offices of Spectra Venue Management, 2000 Hewitt Avenue, Suite 200, Everett, WA 98201, until 4:00 P.M. on January 14, 2022. Bid Proposals received after the time and date stated will not be accepted. Proposals received on time will be

opened publicly and read aloud in the presence of the bidders or their representatives at an appointed time.

Envelopes containing Proposals shall be labeled as stated below and must be presented so that they may be easily identified as containing a Proposal. Envelopes must include the following:

Name and location of project.

Name and address of bidder.

Addressed to Everett Public Facilities District.

Submit proposal in duplicate plus one original. (Oral or telephone modifications will not be considered.)

The EPFD will negotiate a contract with the most qualified vendor at a price that the EPFD determines is fair and reasonable. In making its determination, the EPFD will consider the value of the services to be rendered as well as the scope, complexity, and professional nature of the services to be provided. If the EPFD is unable to negotiate a satisfactory contract with the vendor selected at a price that is determined to be fair and reasonable, negotiations with that firm will be terminated in writing. Another firm will then be selected, and the process continued until an agreement is reached or the process is terminated.