

# **EVERETT PUBLIC FACILITIES DISTRICT**

## **REQUEST FOR QUALIFICATIONS (RFQ)**

### **Structural Engineering Services**

### **Rigging Enhancement Project – Angel Of The Winds Arena**

---

## **1. INTRODUCTION**

The Everett Public Facilities District (EPFD) is requesting Statements of Qualifications (SOQs) from qualified structural engineering firms to provide professional services for a Rigging Enhancement Project at Angel of the Winds Arena in Everett, Washington.

This solicitation is issued in accordance with RCW 39.80, which governs the procurement of architectural and engineering services through a qualifications-based selection (QBS) process.

EPFD will evaluate firms based on demonstrated competence and qualifications for the required services and will negotiate a contract with the most qualified firm.

---

## **2. PROJECT DESCRIPTION**

The project consists of structural engineering services to support a rigging enhancement at Angel Of The Winds Arena.

Scope includes:

- Design of new structural steel framing supported by the existing arena roof structure
- Creation of new rigging points above the stage end of the arena
- Design based on conceptual layout provided by Kish Rigging
- Integration of horizontal lifeline systems for fall protection at the new steel framing
- Coordination with arena operations to minimize impacts to events and building use

Services will include:

- Structural analysis and design
- Coordination with rigging designer and other consultants
- Preparation of construction documents
- Permitting support

- Construction phase services, including submittal review, site observations, and responses to RFIs

---

### **3. SCOPE OF SERVICES**

The selected firm will provide professional structural engineering services including, but not limited to:

- 1. Existing Conditions Review**
  - Review of available drawings and documents
  - Site investigations as needed to verify existing structural conditions
- 2. Design Services**
  - Structural analysis of existing roof structure capacity
  - Design of new steel framing and connection details
  - Coordination with rigging system requirements
  - Design of support and anchorage for horizontal lifeline systems
- 3. Permitting Support**
  - Preparation of calculations and documentation required for permit submittal
  - Responses to plan review comments
- 4. Construction Phase Services**
  - Review of shop drawings and submittals
  - Responses to Requests for Information (RFIs)
  - Site visits to observe construction progress
  - Assistance with structural inspections and closeout documentation

---

### **4. SUBMITTAL REQUIREMENTS**

Firms shall submit a Statement of Qualifications that includes the following:

#### **A. Firm Information**

- Firm name, address, and contact information
- Legal structure of the firm
- Year established and office location(s) that will support the project

#### **B. Project Team**

- Key personnel proposed for this project, including roles and responsibilities
- Resumes highlighting relevant experience
- Identification of the Project Manager and Lead Structural Engineer

#### **C. Relevant Experience**

Provide descriptions of at least 3–5 projects of similar scope and complexity, including:

- Structural steel framing design
- Modifications to existing long-span roof structures
- Rigging or overhead load support structures in arenas, theaters, or large assembly venues
- Fall protection or lifeline anchorage systems (if applicable)

Include for each project:

- Project name and location
- Owner/client
- Construction value (if available)
- Description of services provided
- Date completed

#### **D. References**

Provide at least three (3) client references for similar projects, including:

- Name
- Title
- Organization
- Phone number
- Email address

#### **E. Project Approach**

Briefly describe:

- Understanding of the project challenges
- Approach to working within an active arena environment
- Approach to coordination with rigging designers and contractors
- Strategy for meeting schedule requirements

#### **F. Capacity and Availability**

- Current and projected workload
- Ability to begin work promptly and meet anticipated project schedule
- Identification of staff readily available for this project

#### **G. Financial Capacity**

- Statement of the firm's financial stability and capacity to perform the work
- Proof of ability to obtain required insurance limits

#### **H. Licensing and Certifications**

- Washington State professional engineering licenses for key personnel
- Firm registration (if applicable)
- Any relevant certifications

## **I. Compliance and Performance History**

- Description of the firm's history of compliance with statutes, rules, and regulations relating to professional contracts or services
- Disclosure of any contract terminations, litigation, or claims within the past five years

## **J. History of Errors and Omissions**

- Summary of any professional liability claims, errors, or omissions within the past five years, including resolution (if applicable)

## **K. Construction Change Order History**

- Description of the firm's approach to quality control and coordination to minimize change orders
- Summary of change order history attributable to design errors or omissions on comparable projects

---

## **5. EVALUATION CRITERIA**

In accordance with RCW 39.80.040, EPFD will evaluate firms based on qualifications using criteria that include, but are not limited to:

1. Experience designing or surveying similar types of projects
2. Quality of previous performance
3. Ability to meet contract deadlines
4. Responsiveness to this solicitation
5. Compliance with statutes and rules relating to professional contracts or services
6. References
7. Staff readily available for the project
8. Financial capacity
9. Licensing and certification
10. History of errors and omissions
11. Construction change order history attributable to design services

EPFD may shortlist firms for interviews at its discretion.

---

## **6. SELECTION PROCESS**

The selection process will include:

1. Review and scoring of submitted qualifications
2. Optional interviews with shortlisted firms
3. Final ranking of firms
4. Negotiation of scope and fee with the top-ranked firm

If negotiations are unsuccessful, EPFD may terminate negotiations and proceed to the next ranked firm.

---

## **7. ANTICIPATED SCHEDULE**

<b>Milestone</b>	<b>Date</b>
RFQ Issued	February 9, 2026
Questions Due	February 16, 2026
SOQs Due	February 25, 2026
Shortlist Notification (if applicable)	February 27, 2026
Interviews (if applicable)	March 4, 2026
Selection Announcement	March 6, 2026

---

## **8. SUBMITTAL INSTRUCTIONS**

SOQs must be received no later than:

**February 25, 2026 at 12:00 P.M.**

Submit electronically in PDF format to:

**Corey Margolis**

Everett Public Facilities District

Email: [corey.margolis@oakviewgroup.com](mailto:corey.margolis@oakviewgroup.com)

Phone: 425-322-2600

Late submissions may not be considered.

---

## **9. TERMS AND CONDITIONS**

- EPFD reserves the right to reject any or all submittals
- This RFQ does not obligate EPFD to award a contract
- Costs incurred in preparing a response are the responsibility of the respondent
- The selected firm will be required to enter into a professional services agreement with EPFD and provide proof of required insurance